**DECISIONS DELEGATED TO OFFICERS**

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| **Decision title:** | Purchase of 69 Westlands Drive, Headington, Oxford, OX3 9QS |
| **Decision date:** | 15/08/2023 |
| **Source of delegation:** | Cabinet, [at its meeting on 22 January 2020](https://mycouncil.oxford.gov.uk/ieListDocuments.aspx?CId=527&MId=5335&Ver=4), resolved to:  Delegate authority to the Director of Housing, in consultation with the Cabinet Member for Affordable Housing; the Head of Financial Services/Section 151 Officer; and the Council’s Monitoring Officer, to enter into agreement for the award of grant, contractual arrangement and/or spend, for the provision of additional affordable housing in perpetuity, using Retained Right to Buy Receipts or Recycled Capital Grant funding.  This delegation is now within the remit of the Executive Director (Communities and People). |
| **What decision was made?** | Purchase of a 3 bedroom duplex apartment at 69 Westlands Drive, Headington, Oxford for the sum of £270,000.  Oxford City Council is already the freeholder which allows for a buyback of the property to let as an Affordable Housing property. |
| **Purpose:** | Agreement to purchase the unit into the HRA as Social Rent to provide an Affordable Housing opportunity. |
| **Reasons:** | The decision allows the use of remaining Right To Buy Receipts to provide additional affordable housing within the financial year 2023-24. |
| **Decision made by:** | Peter Matthew, Interim Executive Director (Communities and People) |
| **Other options considered:** | To not complete the purchase. This option was rejected as it would not allow the affordable housing to be delivered. |
| **Documents considered:** | None |
| **Key or Not Key:** | Not Key |
| **Wards significantly affected:** | None |
| **Declared conflict of interest:** | None |
| **This form was completed by:**  **Name & title:**  **Date:** | Andrew Dorrington  Affordable Housing Development Officer  14/08/2023 |

**Approval checklist**

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| ***Approver*** | ***Name and job title*** | ***Date*** |
| **Decision maker** | Peter Mathew, Interim Executive Director (Communities and People) | 15.08.23 |

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| ***Approver*** | ***Name and job title*** | ***Date*** |
| **Senior officer** | Dave Scholes  Affordable Housing Supply Corporate Lead | 09/08/2023 |
| **Head of Financial Services** | Nigel Kennedy, Head of Financial Services | 14/08/2023 |
| **Head of Law and Governance** | Emma Jackman  Head of Law & Governance | 15/08/2023 |
| **Cabinet Member** | Councillor Linda Smith  Cabinet Member for Housing | 14/08/2023 |